



Clerk to the Council:

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7th July 2021

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:00pm WEDNESDAY 14th July 2021**. The meeting will be held at The Four Seasons Function Room, Kings Hill Nurseries, Kings Hill Lane, Coventry CV3 6PS. If you are unable to attend, please forward your apologies to the Clerk.

Social distancing rules must be followed, and face coverings must be worn (these can be removed whilst seated).

Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

***Members of the public and press are welcome to attend
the login details should be requested from the Clerk before Tuesday 4th May at 5pm***

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**
Recommendation: Receive an update from Councillor Paul Davies
- 4. Minutes of previous meetings:**
Recommendation: To approve minutes of the Parish Council Meeting held on 5th May 2021
- 5. Matters Arising not listed on the agenda**
- 6. To receive updates from Coventry City Councillors**
- 7. Planning**
To Consider Planning Applications received since the last meeting

Weekly list for the period 27 June to 3 July 2021

- 7.1 Application Number:** PA/2021/2101
Application Site: 133 Anchorway Road
Proposal: Application under Prior Approval for rear extension. The extension will be 3.52 metres away from the original rear wall of the building with a height of 3.52 metres at the highest point and 2.56 metres to the eaves

- 8. Correspondence**
Recommendation: discussion

9. Finance

9.1 to approve payments: -

2021-22

Date	Ref	Payee	Details	Amount
09.05.21	E10	J Chatterton	May Salary	DPA
09.05.21	E11	HMRC	May Tax	DPA
09.05.21	E12	J Chatterton	Office Allowance & Exp	£22.33
09.05.21	E13	Louise Best	Internal Audit	£120.00
14.05.21	E14	SPS Payroll	Payroll April invoice	£18.00
18.05.21	E15	J Chatterton	Zoom part payment	£40.00
24.05.21	E16	NEST	Pension May Payment	DPA
08.06.21	E17	SPS Payroll	Payroll May Invoice	£18.00
08.06.21	E18	J Chatterton	Salary June	DPA
08.06.21	E19	HMRC	June Tax	DPA
08.06.21	E20	WALC	Invoice 24191 training	£30.00
08.06.21	E21	J Chatterton	Office Allowance & Exp June	£30.43
09.06.21	E22	WALC	Invoice 21500 training	£60.00
16.06.21	E23	NEST	Pension June Payment	DPA
05.07.21	E24	SPS	Payroll June Invoice	£18.00
06.07.21	E25	J Chatterton	Paperstone reimbursement	£55.57
06.07.21	E26	P Davies	Expenses	£8.99
06.07.21	E27	J Chatterton	Office Allowance & Exp July	£38.53

9.2 Bank Reconciliation 30th June 2021

Recommendation: Receive and approve

9.3 Quarterly Report 30th June 2021

Recommendation: Receive and approve

10. Request to release Kings Hill Funds

Recommendation: Discussion with view to approve

11. Annual Governance & Accountability Return 2020-21

Recommendation: Receive an update

12. Finham Festival

Recommendation: Discussion

13. Meeting with CCC

Recommendation: Receive an update

14. Meeting with Rob Back, CCC

Recommendation: Discussion

15. Cycleway

Recommendation: Receive an update from Cllr Morshead

16. Pollution Tubes

Recommendation: to receive an update

17. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Kings Hill – Councillor Davies
- Schools – Councillor Mrs Bush
- Coventry City of Culture – Councillor Ms Taylor
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies

18. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the Zoom meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

20. Date for the next meeting

Confirm the date for the next meeting as **Thursday 16th September 2021 at 7:00pm** venue to be confirmed